

HOW TO GUIDE: Wine Club Member Login and Shipment Confirmation

STEP 1: LOGIN/SET-UP YOUR MEMBERSHIP ACCOUNT from the Website Homepage

Login [HERE](#)



**If this is your first time to LOGIN, simply enter your EMAIL address as your USERNAME and Select "FORGOT YOUR PASSWORD". You will receive prompts to set up/reset your password.*

STEP 2: UPDATE YOUR MEMBERSHIP INFORMATION

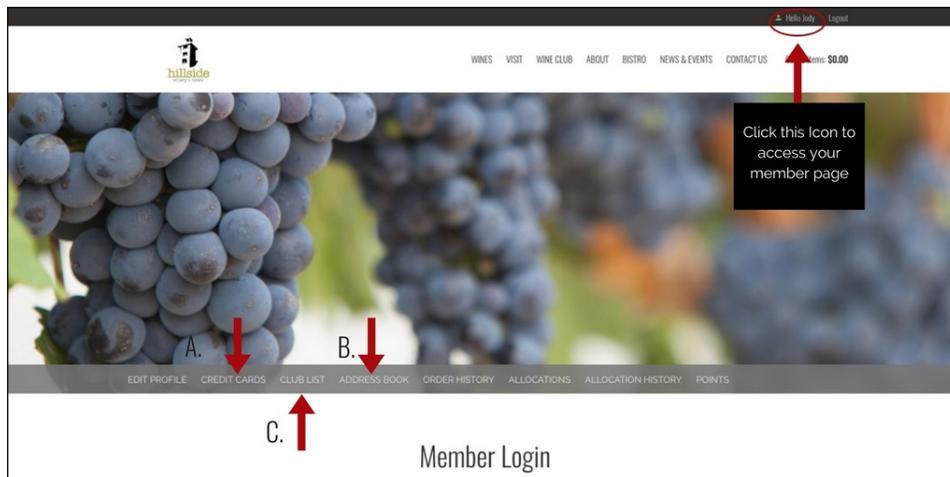
Once you have successfully logged into your account, please ensure the following information is current and updated:

- 1) **PROFILE INFORMATION**
- 2) **CREDIT CARD(S)**

*(Note: if you see CC # in the field that reads MasterCard ending in *5454. This is a default/system generated number. Delete this and update with your personal credit card)*

- 3) **PRIMARY SHIPPING ADDRESS**

(It is encouraged to choose an address where someone can receive the wine when delivered. If the package cannot be accepted at the primary address indicated, a re-delivery charge may apply).



STEP 3: CONFIRM and/or EDIT YOUR WINE CLUB SHIPMENT

In the [CLUB LIST] menu heading you will have the ability to edit your club order. Details of the wine (6 bottles) in your wine club package can be found here.

This is where Founder’s Choice members add their additional 6 bottles and where all other club members can add additional bottles if they wish.

Club Choices
Founders Spring Red & White 2018
6 bottles min

- Unoaked Pinot Gris 2017 (1 min max)
- Rose 2017 (1 min max)
- Muscat Ottonel 2017 (1 min max)
- Merlot Malbec 2015 - Wineclub pre-release (1 min max)
- Single Vineyard Dickinson Merlot 2012 - Wineclub pre-release (1 min max)
- Merlot Cabernet Franc 2015 (1 min max)
- Cabernet Franc 2015 - Wineclub exclusive (1)
- Cabernet Sauvignon 2014 - Wineclub exclusive (1)
- Gamay Noir 2014
- Single Vineyard Qjqa Merlot 2012
- Single Vineyard Hidden Valley Merlot 2012
- Hillside Merlot 2015
- Mosaic 2013
- Pinot Noir 2014
- Syrah 2014
- Bistro White 2016
- Gewurztraminer 2016
- Pinot Gris Reserve 2016
- Vloglier Reserve 2016
- Gamay Ice Wine 2014

YOUR WINECLUB WINES:
These are defaulted to include the minimum 6 bottles in your Wine Club shipment. While these are not substitutable, you are free to add additional bottles to your order!

OPTION TO ADD MORE:

- Any of these wines can be added to your shipment.
- Please note we only accept order in quantities of six. (i.e. 6, 12, 18, 24 etc)
- If left blank, you will receive just your 6 bottle wineclub pack.

4, 30 etc.)**

If no selections are made before the deadline, we will double the pre-selected 6 bottles to fulfil the 12 bottle Founder’s Choice commitment.

STEP 4: CHOOSE YOUR DELIVERY PREFERENCE

Notes
Special shipping notes or requests here...]

Payment Method
*Credit Card:
.....7618 Exp:5/2019

Ship To
Billing Address

Billing Address
New Shipping Address
✓ Pickup At Winery

Include any special delivery instructions or requests here

Ensure Credit Card is current

Choose your Delivery preference

Please indicate if you wish to “HOLD FOR PICK UP” or “SHIP TO” and address.

STEP 5: SUBMIT YOUR ORDER

Voila! Your order is complete

SHIPPING: Shipping fees will apply to Founder's Choice Club (unless 24 bottles are purchased). Founder's Choice and Mosaic Club receive FREE SHIPPING* all the time.

*a small surcharge applies to rural addresses and eastern provinces.

IMPORTANT REMINDERS:

Credit Card charges: if shipping your wine, you will see a credit card charge for your order approximately 3 - 5 days prior to the shipping date.

Order Confirmation: A order confirmation will be emailed to you after you have confirmed and process your order.

Delivery Preference: in the [SHIP TO] field, please select your preference to have your wine "SHIPPED" or "HOLD FOR PICK-UP"

Special Instructions: there is a notes field where you can enter any special shipping instructions or requests.

Members Page vs. Wineclub Page: Please ensure that you are logged in the membership area for access to all your wine club information and ordering. Often members will mistakenly go to the [WineClub] main page of our website and re-enrol in the Wineclub. That page is for non-members wanting to join the club.

If you are currently a wine club member, you must login into the MEMBER AREA. All of your club details and order history will be there at your fingertips.

We appreciate this process takes a little getting used to. As always, a Hillside Wineclub concierge is standing by to help you. If you are having difficulty logging in or editing your wine club shipment, please reach out to us by email or call directly.

PHONE: 250-493-6274 ext. 115

EMAIL: wineclub@hillsidewinery.ca

We will be happy to assist you!

~ Your dedicated Hillside Wineclub Team